Confidential Track & Trace Record

GDPR COMPLIANT

Please use a pen to write details directly onto the black boxes below. To record the time you leave, find the row with your initials on it.

Date	Time in	Your Name	Telephone Number	NHS Number	Table No.	Your initials	Time out
↓		WRITE YOUR NAME HERE	WRITE NUMBER HERE	WRITE NHS NUMBER HERE			
↓		WRITE YOUR NAME HERE	WRITE NUMBER HERE	WRITE NHS NUMBER HERE			
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↓		WRITE YOUR NAME HERE	WRITE NUMBER HERE	WRITE NHS NUMBER HERE			

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The information contained on this record is highly sensitive and should be handled in line with GDPR guidelines and your own COVID-19 policy

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