

# Confidential Visitor Sign-In



Please use a pen to write details directly onto the black boxes below. To record the time you leave, find the row with your initials on it.

DATE	WRITE YOUR NAME HERE	WRITE WHO YOU ARE VISITING HERE	WRITE CAR REG HERE	BADGE NO	SITE PROCEDURES / POLICY READ?	TYPE OF ID CHECKED	YOUR INITIALS	TIME IN	TIME OUT
↓	WRITE COMPANY HERE								

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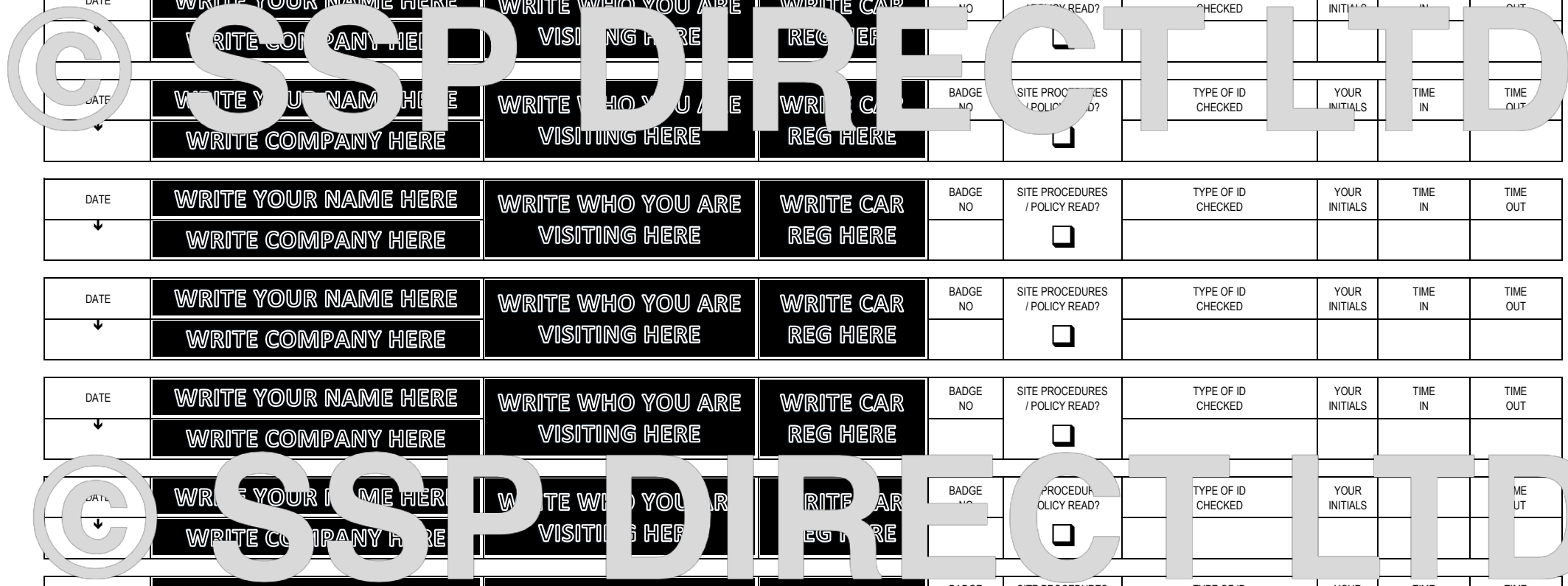
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# Confidential Fire Register



The information contained on this fire register is highly sensitive and should be handled in line with GDPR guidelines and your own GDPR policy

DATE				BADGE NO	SITE PROCEDURES / POLICY READ?	TYPE OF ID CHECKED	YOUR INITIALS	TIME IN	TIME OUT
					<input type="checkbox"/>				
DATE				BADGE NO	SITE PROCEDURES / POLICY READ?	TYPE OF ID CHECKED	YOUR INITIALS	TIME IN	TIME OUT
					<input type="checkbox"/>				
DATE				BADGE NO	SITE PROCEDURES / POLICY READ?	TYPE OF ID CHECKED	YOUR INITIALS	TIME IN	TIME OUT
					<input type="checkbox"/>				
DATE				BADGE NO	SITE PROCEDURES / POLICY READ?	TYPE OF ID CHECKED	YOUR INITIALS	TIME IN	TIME OUT
					<input type="checkbox"/>				
DATE				BADGE NO	SITE PROCEDURES / POLICY READ?	TYPE OF ID CHECKED	YOUR INITIALS	TIME IN	TIME OUT
					<input type="checkbox"/>				
DATE				BADGE NO	SITE PROCEDURES / POLICY READ?	TYPE OF ID CHECKED	YOUR INITIALS	TIME IN	TIME OUT
					<input type="checkbox"/>				
DATE				BADGE NO	SITE PROCEDURES / POLICY READ?	TYPE OF ID CHECKED	YOUR INITIALS	TIME IN	TIME OUT
					<input type="checkbox"/>				
DATE				BADGE NO	SITE PROCEDURES / POLICY READ?	TYPE OF ID CHECKED	YOUR INITIALS	TIME IN	TIME OUT
					<input type="checkbox"/>				

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